



**JOB ANNOUNCEMENT  
RESEARCH MANAGER**  
Immediate Opening  
June 27, 2013

The Program for Torture Victims (PTV), the nation's first torture survivor treatment center, has an exciting opportunity to advance our work on behalf of torture victims. PTV rebuilds the lives of torture survivors from more than 70 countries who have stood up for freedom, equality and human dignity. PTV has healed the wounds of thousands of survivors through medical, mental health, legal, case management, peer support, and advocacy programs. We empower survivors to reenter society, reclaim their identities, and advocate toward a world without torture.

PTV seeks a highly motivated individual to lead our data collection, program outcomes and evaluation programs. Responsibilities will focus on designing and managing our data collection systems, interviewing clients for feedback, monitoring clinical utilization, and producing outcome data. This position will also liaison with an outside vendor to manage the design, data conversion and staff training for a new client software system that will be developed during the next year.

The successful candidate will be enterprising and assertive, with excellent research and clinical skills and a passion for social work and human rights. S/he will have a Masters degree (MSW, MPH, MA Psychology) plus at least two years of proven experience in macro clinical research or program evaluation. S/he will be adept at research protocols, data instrument understanding, data capture, workflow efficiencies, data analysis, cross-cultural client interviewing and report writing.

The ideal candidate will have experience with client databases, Excel, SPSS, and other research software tools. She/he will be self-motivated, bring new ideas to the organization and enjoy taking the lead as the sole staff researcher. She/he will have a career path aimed at research and program evaluation in the nonprofit clinical setting. LCSW licensure, fluency in additional languages and/or experience working with refugees or trauma survivors is a plus.

To be successful in this position, the candidate must have an eye for detail, the ability to work on multiple projects, excellent communication skills and the ability to create efficient workflow systems. The candidate will be strongly self-motivated, requiring minimal supervision, with the ability to interact effectively with cross-cultural clients, clinical staff, grant writers and volunteers. Experience applying for and managing IRB and Federalwide Assurance applications would be expected. Strong math, statistical and computer skills are essential, including experience working with client databases and statistical software, for the purpose of generating reports for clinical staff, senior management, and institutional donors. Salary is commensurate with experience.

To be considered complete, applications must include a cover letter describing your interest in the position, specific qualifications that match the above requirements, résumé, salary history, and three professional references.

*Email complete packet in PDF or Word format to: [jobs@ptvla.org](mailto:jobs@ptvla.org)  
No phone calls please. Principals only.*